

**ST. PATRICK CHURCH IS JOINING THE COMMUNITY OF CATHOLIC CHURCHES THAT OFFER A DIRECT DEBIT (ACH) PROGRAM**

**WHY SHOULD I USE DIRECT DEBIT FOR MY CHURCH OFFERING?**

If you write even one check a month to the church, you should consider this program. It will save you time and the cost of checks.

**HOW DOES THE PROGRAM WORK?**

- You determine every part of the program.
- You determine the amount of the offering.
- You determine the account to which the offering is applied.
- You have a choice of the time when the withdrawal is made.
- There is no cost to you.
- You may withdraw from the program at any time.
- You may change, add to or delete offerings at any time. If they are made by phone, for security purposes, the staff will call back to your listed phone to confirm security question on your Authorization Form.
- We encourage you to continue to use your current envelopes to denote your continued church attendance. Just print a large DD on the EMPTY envelope to indicate that you are part of the direct debit program.
- If you choose to increase your offering only for that week or special offering, then do not mark the envelope with the DD and place the additional offering in the relevant envelope. You will receive an additional credit on your church account.
- If you wish to make a one-time offering to any account you have not chosen as part of this program, just continue to use the relevant envelope.
- By marking a large DD on your EMPTY Weekly and Special Offering envelopes you demonstrate two goals for the church. You denote your attendance. Second and possibly most important is that you demonstrate to our most observant children, the art of giving in the age of computers.
- Our goal is to develop a simple and versatile program.  
IT IS THAT SIMPLE. TRY IT. YOU WILL LIKE IT.

**ST. PATRICK CHURCH DIRECT DEBIT AUTHORIZATION FORM**

DATE OF AUTHORIZATION BY APPLICANT MM/DD/YYYY: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CHURCH ENV. #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

E-MAIL \_\_\_\_\_ MOTHERS MAIDEN NAME: \_\_\_\_\_

BANK NAME: \_\_\_\_\_

TYPE OF ACCOUNT (check one) CHECKING: \_\_\_\_ SAVINGS: \_\_\_\_

ROUTING NUMBER (located on bottom left of check) \_\_\_\_\_

ACCOUNT NUMBER (located at bottom of check) \_\_\_\_\_

(Attach a check marked VOID for this account. Do not sign the check.)

The accounts listed below have a description of the donation. The next three columns give you the option of making the stated contribution (a) monthly, (b) semi-monthly, or (c) weekly. If you choose (a) monthly, the amount you enter will be deducted from your account on the 5<sup>th</sup> of every month. If you choose (b) semi-monthly, the amount you enter will be deducted from your bank account twice, on the 1<sup>st</sup> and 3<sup>rd</sup> Friday of each month. If you choose (c) weekly, the amount you enter will be deducted each week on the Friday preceding that Sunday. Withdrawals for (d) Special Offerings will occur on the 5<sup>th</sup> of the month indicated.

You may change the amounts and withdrawal times at any time. Please allow one week notice if possible. If for any reason a transaction is returned for insufficient funds, all future transactions will be terminated until you choose to reinstate the transactions.

<u>DESCRIPTION:</u>	<u>WITHDRAW ON THE 5<sup>th</sup> (a) MONTHLY</u>	<u>WITHDRAW 1<sup>st</sup> &amp; 3<sup>rd</sup> FRIDAY (b) SEMI-MONTHLY</u>	<u>WITHDRAW PRIOR FRIDAY (c) WEEKLY</u>
01. Offering	01. \$ _____	01. \$ _____	01. \$ _____

(d) SPECIAL OFFERINGS

(You may choose to use church envelopes provided for these Special Offerings.)

02. Catholic Virginian, July 1, 2012	02. \$ _____
03. Twin Parish-Haiti, July 1, 2012	03. \$ _____
TOTAL SPECIAL OFFERINGS FOR WITHDRAWAL – JULY	\$ _____

04. Assumption, August 15, 2012	04. \$ _____
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05. Religious Education, September 2, 2012	05. \$ _____
06. Maintenance Reserve, September 9, 2012	06. \$ _____
07. Retirement Religious, September 23, 2012	07. \$ _____
TOTAL SPECIAL OFFERINGS FOR WITHDRAWAL - SEPTEMBER	\$ _____

08. Catholic Virginian, October 7, 2012	08. \$ _____
09. Justice & Peace Ministry, October 7, 2012	09. \$ _____
10. Mission Sunday, October 21, 2012	10. \$ _____
TOTAL SPECIAL OFFERINGS FOR WITHDRAWAL - OCTOBER	\$ _____

11. All Saints Day, November 1, 2012	11. \$ _____
12. Twin Parish-Haiti, November 4, 2012	12. \$ _____
13. Human Development, November 18, 2012	13. \$ _____
14. Christmas Flowers, November 25, 2012	14. \$ _____
TOTAL SPECIAL OFFERINGS FOR WITHDRAWAL - NOVEMBER	\$ _____

15. Immaculate Conception, December 8, 2012	15. \$ _____
16. Maintenance Reserve, December 9, 2012	16. \$ _____
17. Catholic Charities, December 25, 2012	17. \$ _____
18. Christmas, December 25, 2012	18. \$ _____
TOTAL SPECIAL OFFERINGS FOR WITHDRAWAL - DECEMBER	\$ _____

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach a check for the account you stated above and mark it void. Do not sign the check. If you require any assistance or information regarding the program, please contact the church to arrange an appointment with a Financial Committee member. All records concerning your accounts will be maintained in a secure location.